

# YUBA CITY CHARTER SCHOOL

School of Excellence

## STUDENT HANDBOOK

2009-2010

### Table of Contents

<b>Mission Statement.....</b>	<b>pg. 1</b>
Mission and Vision Statement	
<b>General Information.....</b>	<b>pg. 2-6</b>
Pledge, Lost and Found, Student Drop-Off, Parking, Parental Involvement, Community Service, Standards of Conduct, Discipline Policy, Gender Equity, Notice of Nondiscriminatory Policy, Sexual Harassment Policy, Admission Policy, Grading Policy	
<b>Attendance and Absences.....</b>	<b>pg. 7-10</b>
<b>Dress Code.....</b>	<b>pg. 11-14</b>
<b>High School Graduation Requirements.....</b>	<b>pg. 15-16</b>
<b>Honor Roll Policy.....</b>	<b>pg. 17</b>
<b>Bell Schedule.....</b>	<b>pg. 18-20</b>
<b>Community Service.....</b>	<b>pg. 21</b>
<b>Independent Study.....</b>	<b>pg. 22</b>
<b>School/Parent/Student Compact.....</b>	<b>pg. 23</b>

Summary.....pg. 24

Uniform Complaint Procedure.....pg. 25-27

Calendar.....pg. 28

**2009-10 School Board Members**

- Mrs. Cherri Russell, President
- Mr. Eddie Tait, Vice-President
- Mr. Arie Verdoorn, Clerk
- Mr. Dan Culverson, Parent Representative
- Mrs. Jennifer Apodaca, Parent Representative
- Mr. Paul Tice, Principal/Superintendent
- Mr. Herbert Cooley, YCUSD Representative

School board meetings are held the third Tuesday of each month.  
Please refer to official school calendar or main office for dates.

**ATTENDANCE & ABSENCES**

- I. Good school attendance is the first step in helping children become the best they can be. Frequent absences hurt a child’s academic performance. Give your child a boost. Be sure they get to school **on time, everyday!**
- II. Schools are funded pursuant to the number of students in attendance each day. **ALL** absences are considered unexcused for funding purposes.

**When a student is unable to attend school, parents should:**

Call the school between 8:00 and 10:00 a.m. or send a note stating the student’s name, teacher’s name and the reason for the absence on the day the student returns to school.

Students, returning to school following an absence, **MUST report to the office before returning to class.** An admit slip will be issued.

**Absences/Tardies resulting in truancy:**

California State Education Code Sections 46010-46015 recognizes the following as excused absences only:

- 1. Illness
- 2. Appointments with doctors/dentists
- 3. Attendance at funeral service of immediate family members
- 4. Quarantine directed by appropriate health officer

**Absence for Personal Reasons (Ed. Code 48205):**

Please call as soon as possible or come in to talk with the school principal to have absences approved if your child must miss school for emergency reasons. The following are the **only** reasons accepted as justifiable:

- 1. Family emergencies
- 2. Court appearance

### 3. Religious holiday or lesson

All absences from school for reasons other than those stated above are unexcused.

**\* If your parent does not call or you do not bring a note signed by your parent or guardian stating a reason for the absence, you will receive an unexcused absence.**

**\* Unexcused tardies of 30 minutes or more are considered to be a truancy.**

Any absence from class exceeding twenty-seven (27) days in a school year may be sufficient reason for a teacher to assign the pupil a failing grade.

#### **Doctor or Dentist Appointment**

Parents/guardians or designee are expected to make every effort to schedule doctor and dentist appointments outside of school hours. However, when this is not possible, students will be excused for these special appointments.

Students are responsible for making up the work they miss during this time. Parents/guardians or designee must sign their child in or out in the school office.

#### **Make-Up Work Guidelines**

When absences occur, it is the responsibility of the student to make arrangements to make up missed work. Parents/guardians of younger children are encouraged to be involved in assuring that arrangements are made. Contact the school office by 10:00 a.m. for make-up work to be picked up after school.

Students have the same number of days as they were absent to make up work. For example, if a student was absent two days, he/she would have the next two days when they return to make up the work in addition to meeting that days regular goals. Quizzes and tests must be made up on the day the student returns. Other arrangements may be made with the teacher for make-up work due to long-term illness or other special circumstances.

#### **Extended Absence**

If some important or extenuating circumstances requires that you take your child(ren) out of school for an extended period of time, we ask that you notify the principal and then the *classroom teacher*. Parents will be asked to sign an independent study contract *prior to scheduled leave*. All assignments are required to be completed and turned in upon return to regular school attendance.

III. There will be a limit to the number of unexcused absences allowed. A child is considered absent when he/she is not in school.

### **Dress Code**

Yuba City Charter School believes in tasteful, contemporary dress. In all areas of appearance, clothing, hairstyle, make-up -- students should look neat and natural, with an emphasis on cleanliness and modesty. Hair must be neat and clean at all times, worn out of the face. Hair must

be natural in color. (i.e.. **NO** green, blue, orange, or purple). Sideburns, mustaches and beards must be styled without “shadows”. Extreme fads and sloppiness are not appropriate.

Uniforms must be worn appropriately as determined by the principal or his designee. Uniforms must be hemmed and worn without holes. All students are allowed to wear Wildcat (school) T-shirts of Fridays. Wildcat T-shirts are available for order through ASB or the school office.

The purpose of the uniform policy is to establish an image and atmosphere that is appropriate and conducive to learning. There are many benefits from uniforms\*:

- Improved discipline
- Increased respect for teachers
- Increased school attendance
- Fewer distractions
- Improved academic performances
- Lower overall clothing costs
- Promotion of group spirit
- Reduction of social stratification and fashion statements
- Improved classroom behavior
- Lower rates of school crime and violence
- Easy identification of non-students

Additionally, “Uniforms can reinforce the connection between school, work, and success and help promote better overall student achievement.” Therefore, it is vitally important to instill acceptance of standards set forth by those in authority.

**School uniforms must be purchased from an official school uniform vendor** (EXCEPT the official "navy/red" plaid, which is only available from French Toast.com and Dennis Uniform). The uniforms must meet the following criteria:

Clothing must be sufficiently loose to allow freedom of movement, without being baggy. Students wearing clothing that does not fit appropriately, i.e., too tight or too baggy, will be sent to the office. Parents will be required to bring appropriate clothing for the student to change into. *Students must remain in the required school uniform at all times from 7:45 a.m. until 4:30 p.m.* P.E. uniforms are acceptable after school hours.

**Below is a list of suggested retail vendors:**

French Toast.com, **Target** (French Toast), Ibiley.com, **JC Penny** (Izod School)

**Dennis Uniforms** (School code #UIAYCC), **Action Uniforms** (765 Sutter Street),

**Kohl’s** (Arrow Approved School wear), **Old Navy** (school uniforms), Dickies (workpants)

**SUMMARY**

Yuba City Charter School was developed to provide an innovative educational opportunity for families with children in grades kindergarten through twelve who reside in Sutter County, California and in the surrounding area. Yuba City Charter School will have a challenging curriculum, which encompasses the skills identified in California's Challenge Standards, and the California State Frameworks, which represent the wisdom of the best thinkers in our system.

It is our belief that the educational body of knowledge is available and does not require reinventing. YCCS seeks to foster self-motivated learners, capable of independent work. Students will be treated as individuals who take responsibility for their own learning. Teachers who will work with the student to set goals and design strategies for success will closely monitor student progress. Students will be accountable for clearly defined scholarship, health and fitness, community service, and technology goals. In the process of planning, working toward and achieving their own educational goals, pupils will attain knowledge and skills and discover the intrinsic satisfaction of active learning that will last a lifetime.

Periodic and rigorous testing and student portfolios will be implemented to ensure that students are achieving on an ongoing basis and that appropriate curricular modifications and class placements are being implemented. The state's mandated test will be administered in addition to other instruments, which measure specific academic progress, social and emotional growth, work ready skills and physical fitness. The importance of an exemplary staff development program will become an integral part of the school. Once each month all staff will meet to collectively critique, update, modify, and collaborate on the common good of the school and to further plan to ensure that the common vision of the school is embedded into all aspects of the school day.

Yuba City Charter School, as an independent, not-for-profit corporation, has a governance structure, which includes all of the school's stakeholders, including: teachers, students, parents, community members, business owners and post-secondary educators. These decision makers will determine the school's direction while they sustain and support the school's vision.

### Tardiness

- IV. It is the responsibility of the student to be on time to all classes. Five minutes of time is provided for students to pass from one class to another. Students who are tardy to class will be subject to disciplinary action. Parents or guardians must telephone or send a note stating the reason a student is arriving late to school.
- V. It is important to be on time for school. When you are prompt, you are demonstrating self-discipline and responsibility.

Students are tardy if not in their classroom when the bell rings to begin class.

- VI. If a student is tardy, whether in the morning or after lunch, he/she must first report to the school office before going to class. If the tardiness is due to a dentist or doctor appointment, a medical

excuse signed by the doctor/dentist should be presented. **(Excessive tardiness will affect a student's education, progress and grades.)**

To encourage students to develop the character trait of punctuality, the following has been established:

**A detention will be assigned after three (3) unexcused tardies within a calendar month.**

The detentions will be served on the following school day to allow time to plan transportation. A detention can only be rescheduled by the Administrator or his/her designee.

\* Note: According to the School Attendance and Review Board (SARB), a tardy of 30 minutes or more constitutes 1 day of absence.

### **Early Dismissal**

#### **VII.**

*Parents are not allowed to enter the classroom before the class has been dismissed without prior approval from the teacher or the office.*

### ***School/Parent/Student Compact***

A critical dimension of effective schooling is parent involvement. Research has shown conclusively, that parent involvement at home in their children's education improves student achievement. Furthermore, when parents are involved at school their children go farther in school and they go to better schools.

From research studies to date, we have learned the following important facts:

1. Families provide the primary educational environment.
2. Parent involvement in their children's education improves student achievement.
3. Parent involvement is most effective when it is comprehensive, supportive, long-lasting and well-planned.

4. The benefits of parent involvement are not limited to early childhood or the elementary level; there are continuing positive effects through high school.
5. Involving parents in supporting their children's education at home is not enough. To ensure the quality of schools as institutions serving the community, parents must be involved at all levels in the schools.
6. Children from low-income and culturally and racially diverse families have the most to gain when schools involve parents. The extent of parent involvement in a child's education is more important to student success than family income or education.
7. We cannot look at the school and the home in isolation from one another; families and schools need to collaborate to help children adjust to the world of school. This is particularly critical for children from families with different cultural and language backgrounds.
8. Schools that undertake and support strong comprehensive parent involvement efforts, are more likely to produce students who perform better than identical schools that do not involve parents.
9. Schools that have strong linkages with and respond to the needs of the communities they serve, have students that perform better than schools that don't.
10. Children who have parents who help them at home and stay in touch with the school, do better academically than children of similar aptitude and family background whose parents are not involved. The inescapable fact is that consistent high levels of student success are more likely to occur with long-term comprehensive parent involvement in schools.

**We, the undersigned, do hereby agree that the parent involvement in our school will consist of 20 hours per semester of service to the school or an agreed upon alternative. Further, we agree that we will participate in regular meetings, and parent teacher conferences with the teachers and staff.. Finally, we agree that our child/ren will participate in regularly scheduled community service to be determined by grade level and ability.**

---

Parent/Date

---

Student/Date

## **Yuba City Charter School Complaint Procedure**

### **Employees, Parents and Guardians:**

Pursuant to California *Education Code* section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in the class and to take home to complete required homework assignments.
2. School facilities must be clean, safe, and maintained in good repair.
3. A complaint form may be obtained at the school office, Yuba City Charter School office. Williams Complaint Form. You may also receive limited information from California Department of Education from the following Web site:  
<http://www.cde.ca.gov/re/cp/uc/index.asp>.

YCCS Board Policy outlines the Board of Trustees procedures for individuals wishing to utilize the Uniform Complaint Procedure.

The Yuba City Charter School shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on

age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from state financial assistance.

### **Board Policy**

The Governing Board recognizes that the Yuba City Charter School is responsible for ensuring that it complies with state and federal laws and regulations governing educational programs. The Yuba City Charter School shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, age, gender, color, or physical or mental disability in any program or activity that receives or benefits from state financial assistance. The Yuba City Charter School shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with state or federal law in consolidated categorical aid programs and special education programs.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

Upon receipt of a written complaint from an individual, public agency or organization, uniform complaint procedures shall be initiated. The Superintendent or designee shall distribute full information about these procedures.

The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate a mediation process before beginning a formal compliance investigation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

The Board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis.

The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of discrimination or participation in complaint procedures. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

### **Administrative Directive**

The governing Board designates the following compliance officer to receive and investigate complaints and ensure Yuba City Charter School compliance with law:

Superintendent  
990 Klamath Lane Suite 15  
Yuba City, CA 95993  
530-822-9031

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

### **Notifications**

The Superintendent or designee shall meet the notification requirements, including the annual dissemination of Yuba City Charter School complaint procedures and information about available appeals, civil law remedies and conditions under which a complaint may be taken directly to the California Department of Education. The Superintendent or designee shall ensure that complainants understand that they may pursue other remedies, including actions before civil courts or other public agencies.

### **Procedures**

The following procedures shall be used to address all complaints which allege that the Yuba City Charter School has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled and when a decision or ruling is made.

#### **Step 1: Filing of Complaint**

Any individual, public agency or organization may file a written complaint of alleged noncompliance by the Yuba City Charter School.

Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination.

### **Informal Complaint Procedure**

The complainant presents the concern, in a timely manner, to the designated site or program administrator. Within five (5) working days, the site or program administrator will attempt to resolve the concern to the complainant's satisfaction. If informal action is not satisfactory to the complainant, the complainant may move to the Formal Complaint Procedure.

### **Formal Complaint Procedure**

Within five (5) working days of the conclusion of the informal complaint procedure, the complainant must file a formal complaint with the site principal/manager.

The complaint must be in written form and follow the timelines as outlined in this regulation.

#### 1. Local Level

The complainant requests complaint form and policy, and completes the complaint form.

The complaint is delivered to the site principal/manager.

1. Within ten (10) working days, the site principal/manager will:
  - a. Obtain written statements from the employee(s) regarding the complainant's concern.
  - b. Provide a written statement to the complainant and employee(s) of the investigation, conclusion, actions taken to resolve the complainant's concern and the Yuba City Charter School's appeal programs. (The conclusion may deny the complaint or provide specific actions to resolve complainant's concerns.)
2. The decision may be appealed to the Yuba City Charter School Superintendent or designee, in writing, within five (5) working days of receipt of the principal's/manager's decision.

complaint shall be presented to the compliance officer who shall maintain a log of complaints received. a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, Yuba City Charter School staff shall help him/her to file the complaint.

#### Superintendent Level

If the complainant is not satisfied with the action taken at the local level, the complainant may file a Superintendent-level complaint. The complaint must be filed within five (5) working days of receipt of the local-level decision. The complaint will be forwarded to the Superintendent.

The compliance officer shall hold an investigative meeting within fifteen (15) working days of receiving the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative and the Yuba City Charter School's representatives shall also have an opportunity to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses.

#### 3. Response

Within forty-five (45) working days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the Yuba City Charter School's investigation and decision, as described in Step #5 below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five (5) working days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60 working day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision is final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within sixty (60) working days of the Yuba City Charter School's initially receiving the complaint or within the time period that has been specified in a written agreement with the complainant.

#### 4. Final Written Decision

The report of the Yuba City Charter School's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the Yuba City Charter School shall arrange a meeting at which a community member will interpret it for the complainant.

This report shall include:

1. The findings and disposition of the complaint, including corrective actions, if any.
2. The rationale for the above disposition.
3. Notice of the complainant's right to appeal the decision to the California Department of Education, and procedures to be followed for initiating such an appeal.
4. A detailed statement of all specific issues that were brought up during the investigation and the extent to which these issues were resolved.

If an employee is disciplined as a result of the complaint, this report shall simply state that effective action was taken and that the employee was informed of Yuba City Charter School's expectations. The report shall not give any further information as to the nature of the disciplinary

action.

### **Appeals to the California Department of Education**

If dissatisfied with the Yuba City Charter School's decision, the complainant may appeal in writing to the California Department of Education within fifteen (15) working days of receiving the Yuba City Charter School's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals.

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the Yuba City Charter School's decision and must include a copy of the locally filed complaint and the Yuba City Charter School's decision.

### **Civil Law Remedy**

Complainant has the right to pursue civil law remedies at his/her discretion. In a discrimination complaint, complainant must allow sixty (60) working days to elapse from the filing an appeal with the California Department of Education prior to seeking civil law remedies. This moratorium does not apply to injunctive relief. The Charter shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from state financial assistance. Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs.

*(cf. 0410 - Nondiscrimination in Charter Programs and Activities)*

*(cf. 0420.1 - School-Based Program Coordination)*

*(cf. 1312.1 - Complaints Concerning Charter Employees)*

*(cf. 1312.2 - Complaints Concerning Instructional Materials)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 4031 - Complaints Concerning Discrimination in Employment)*

*(cf. 5141.4 - Child Abuse Reporting Procedures)*

*(cf. 5148 - Child Care and Development)*

*(cf. 6159 - Individualized Education Program)*

*(cf. 6171 - Title I Programs)*

*(cf. 6174 - Education for English Language Learners)*

*(cf. 6175 - Migrant Education Program)*

*(cf. 6178 - Vocational Education)*

*(cf. 6200 - Adult Education)*

**VIII. Exclusion from school (Ed. Code 49403):** State law or County health ordinance requires that children are excluded from school for these reasons:

**1. Contagious health problem.**

**2. Lack of immunizations.**

Parents may contact the school or county public health department on communicable diseases such as chicken pox, pink eye or hepatitis if unsure of when students may return to school. Head lice causes children to miss important class time if not cleared up right away. Parents are expected to treat, remove all eggs (nits) and return the student to school within 24 hours.

## **MISSION STATEMENT**

The mission of the Yuba City Charter School is to equip urban and rural students between the ages of 5-18 in Sutter/Yuba County Region with the two kinds of literacy necessary in the 21st century—the ability to read, write, speak, and calculate with clarity and precision and the ability to participate passionately and responsibly in the life of the community. The Yuba City

Charter School will promote positive personal character, strong work ethics, and an education that enables all students to reach their highest levels of achievement to become exemplary citizens with life-long respect for learning, democratic values and recognition or understanding of world-wide diversity in order to meet future challenges.

## **VISION**

### **Yuba City Charter School's vision is to:**

- Provide high academics
- Offer firm discipline with a safe and controlled environment
- Emphasize a character based curriculum
- Facilitate home school parents in providing high academic education to students
- Implement community service for all students

### **Pledge of Allegiance**

- I.** "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands; one nation under God, indivisible, with liberty and justice for all."

### **Lost and Found**

- II.** Items may be claimed before school, lunch time or after school. Items that remain unclaimed **will be donated** to a charity at the end of each grade quarter.

### **Student Drop Off**

- III.** Students are to be dropped off in the parking lot. Any student that is left before school opens will be unsupervised until 7:45 am.

### **Student Pick-up**

- IV.** All students are to be picked up in the parking lot, between 3:15 and 3:30 pm. At 3:30, all remaining students will be taken to the administrative office to contact a parent. At 3:45 pm., a Law Enforcement official may be contacted to pick up remaining children.

### Parking

- V. Students are allowed to drive themselves to school. There are no parking spots for student's vehicles in the school parking lot. There is adequate parking for students **on the street**.

### Parental Involvement

- VI. We believe that parents play a vital part in a child's education. Therefore, we are requiring that every **family** volunteer for 40 hours per year to the Yuba City Charter School . YCCS has many needs, in which you, as parents, can get involved. We urge you to get involved as much as you can. A community coordinator will maintain an ongoing relationship with the parents and community to ensure that their involvement is critical and key to the functioning of the school. The assurance being sought is that each parent's involvement time and effort is directed toward the overall benefit of the school and that contacts are being made with community members to provide a level of intimacy with the school, which is commensurate with their needs, and the benefit of the school. Business and community people will be sought after for their desire to donate time, money, or materials to the school and/or assist in instruction. A parent community specialist will facilitate this function.

### Community Service

- VII. Community Service experiences will be an integral part of YCCS. All students from 4th grade to 12th grade will be involved in one way or another. 4th grade through 12th grade will be required to perform 2 hours of community service per week. This is considered a regular school activity and the students should be on their most cooperative and mature behavior.

## **YUBA CITY CHARTER SCHOOL High School Graduation Requirements**

### **I. Proficiency Requirement (California High School Exit Exam)**

The State Law requires that graduates will have to reach a minimum standard of proficiency in reading, writing, and mathematics in order to receive a diploma of graduation from high school. Testing of these proficiencies starts in the 10th grade and continues each year until students are able to pass.

### **II. Total Credits Required = 240**

5 credits per semester are given for each course passed with a pass (P) or D- or better. There are two semesters in each school year. Students generally can earn 60 credits for each year. In 4 years most students accumulate 240 credits.

### **III. Subject Requirements**

- \* English - 30 credits (3 years) must include English I, English II and English III.  
Students are required to be enrolled in an English class for the 9th, 10th, and 11th grades.
- \* English Composition Skills - 5 credits per semester  
All students enrolled must take this class each semester.

- \* **Math** - 20 credits (2 years)
  - \* **Physical Education** - 20 credits (2 years)  
Students are required to be enrolled in the 9th and 10th grades.
  - \* **Science** - 20 credits (2 years)  
Biology, Earth Science, Health, Anatomy, and Physiology, Chemistry and Physics classes meet this requirement. (Biology lab, 4 credits, required for all students taking Biology at YCCS.)
  - \* **Social Science** - 40 credits (4 years)  
World Geography-10 credits (1 year)-required for the 9th grade.  
World History-5 credits (1 semester)-required for the 10th grade.  
State Requirements-5 credits (1 semester)-required for the 10th grade.  
U.S. History-10 credits (1 year)-required for the 11th grade.  
American Governments-5 credits (1 semester)-required for the 12th grade.  
Economics-5 credits (1 semester)-required for the 12th grade.
  - \* **Visual & Performing Arts/Foreign Language** - 10 credits (1 year)  
All Art Classes, Performing Art Classes, and Foreign Language Classes meet this requirement. This would include Newspaper, Yearbook, Speech, Drama, Choir, Art Appreciation, and Music Appreciation classes.
- \* **Any other classes that might meet the above subject area requirements must be pre-approved by the school administration.**

IV. \* Students must be in attendance 155 days out of the 175 regular school days.

## YUBA CITY CHARTER HIGH SCHOOL

### Typical Course Selection

#### Ninth Grade

English I	10 credits
English Composition	10 credits
Math	10 credits
Science	10 credits
World Geography	10 credits
Physical Education	10 credits
Elective	10 credits

#### Eleventh Grade

English Composition	10 credits
U.S. History	10 credits
English III	10 credits
Fine Arts	10 credits
Foreign Language	10 credits
Elective	10 credits

#### Tenth Grade

English II	10 credits
English Composition	10 credits
Math	10 credits
Science	10 credits
World History	5 credits
State Requirements	5 credits
Physical Education	10 credits
Elective	10 credits

#### Twelfth Grade

English Composition	10 credits
U.S. Government	5 credits
Economics	5 credits
Elective	10 credits
Elective	10 credits
Elective	10 credits

***Current Core Subject Courses:***

**Math classes consist of:**

Pre-Algebra, Consumer Math, Algebra IA, Algebra IB, Geometry, and Algebra II

**English classes consist of:**

English I, II, III, Creative Writing, and Public Speaking

**Science classes consist of:**

Earth Science, Biology, Health, and Chemistry

**Social Science classes consist of:**

World History, World Geography, State Requirements (Driver's Education and Health), U.S. History, American Government, and Economics

In **Core Subjects**, credits are earned by the number of units passed, (**not by the hours student's are sitting in class**).

**Elective Credits** are earned based on the number of hours spent in class each week.

*Example: Drama class meets Monday & Wednesday for one period.  
This would earn the student 2 credits for the semester.*

**Math Students** must pass Algebra I (Algebra IA & IB). Students **must** take two consecutive years of math. *The Algebra requirement may be met in the 8th grade.*

**Shady Creek/Scouts Uniforms:**

Brownie and Scout Uniforms may be worn to school instead of school uniforms on the day when the Brownie and Scout troop meets. Shady Creek/ Woodleaf sweatshirts may be worn in class.

The following will not be allowed under any circumstance:

**Pants, shorts or skirts that are more than two inches bigger than the student's waist as measured at the navel are not acceptable. The wearing of pants, shorts, etc. below the waistline so as to appear saggy or baggy, and/or expose underwear is not allowed under any circumstance. Pants must be worn at the waist with the legs short enough so that they do not blouse at the foot, nor is the pant leg walked upon. Visible body piercing is distracting, and detracts from the educational process, and therefore is not allowed, except for two pierces per ear (*i.e. eye, lip, nose, tongue piercing are NOT permitted*). Bandanas, sweatbands and/or sunglasses are not allowed, except as required for physical education classes. Hats may only be worn outside for protection from the sun; they are not permitted to be worn inside the buildings. Flip-flops are absolutely not allowed at school.**

**UNIFORM RESPONSIBILITY:**

Cooperation is required in order to enforce the uniform code. It is your child's responsibility and your responsibility to make sure they attend school in proper uniform. A parent/guardian will be phoned when a child arrives at school out of uniform. The parent/guardian will be asked to bring in the appropriate uniform. If an appropriate uniform is not provided the child will not be allowed in the classroom. The ultimate judge of appropriate attire will be the School Administration.

**PHYSICAL EDUCATION:**

All students are required to participate actively in physical education classes, unless they are excused via written note from the proper authority for a medical or other legitimate reason. Excuses for more than 3 days must be from a doctor. Dress requirements for physical education are as follows:

- 4-8 Athletic shoes are required. Boys wear uniform pants/shorts. Girls may wear pants, shorts, or skirts.
- 9-12 Students are required to change into approved P.E. Uniform. Required uniform consists of: athletic shoes and socks; appropriately fitting Yuba City Charter School T-shirt and black athletic shorts. Properly fitting black sweats may be worn on cooler days. All P.E. attire must be clean and in good condition.

### Standards of Conduct

- VIII.** As a student, you must recognize that your conduct is a reflection on yourself, your family, and also upon Yuba City Charter School. As a student of Yuba City Charter School, we believe in you enough to place parameters and standards of conduct so you will know how to succeed in life. Your commitment to abide by school rules should be a willing one, and not a begrudging one. The following guidelines are established to maintain an atmosphere conducive to learning.
1. The use of illegal drugs, narcotics, alcoholic beverages or involvement in sexual activity will not be allowed or any such related paraphernalia during school hours or school related functions.
  2. Students will not use or possess tobacco in any form.
  3. Profanity, coarse jokes, and other unsuitable language, verbal or written, will not be tolerated.
  4. Students are expected to be honest and up-front in their dealings with others. Cheating, lying, stealing, and plagiarism will not be tolerated.
  5. Fireworks, firecrackers, matches, and other flammable materials are prohibited by law and are not allowed on campus.
  6. Students are not allowed to bring any weapon or firearm on campus. (This includes pocket knives.)
  7. No candy, gum, or food is to be consumed in classrooms without administrative approval. Gum and sunflower seeds are not to be brought to school due to the difficulty of cleaning up.
  8. Radios, tape recorders, beepers, cell phones, or other electronic devices may not be brought on campus **without Administrative permission**, per cell phone agreement.
  9. School facilities, books, desks, etc., are provided for the use of the students. Damaging or defacing school property will result in disciplinary action as well as the financial responsibility for the repair or replacement of that item.
  10. Any gang activity or paraphernalia will be reported to local Law Enforcement Agencies.
  11. Bicycles, scooters, skateboards, roller blades, skates, etc. are to be used for transportation purposes (to and from school) only.
  12. Students will not be permitted to publicly show affection on school campus. There is NO hugging, kissing or inappropriate touching.

### Discipline Policy

**IX.** The Yuba City Charter School recognizes that self-discipline is both a learned behavior and a prerequisite for learning. The District will maintain a challenging, positive educational environment which will help students to achieve success and develop self-discipline. We are committed to developing students who are mature, self-disciplined, responsible citizens who will live in peace, and succeed in whatever they plan to pursue in the future.

1. Unwanted sexual advances or propositions;
2. Offering academic benefits in exchange for sexual behaviors;
3. Making threatening reprisals after a negative response to sexual advances;
4. Visual conduct such as leaning, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons or posters;
5. Verbal conduct such as making or using derogatory comments, epithets, slurs, and jokes;
6. Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations; and
7. Physical conduct such as touching, assaulting, impeding, or blocking movements.

Any complaint alleging sexual harassment, shall be addressed in a timely manner. Students who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to one of the school officials.

Students who observe conduct of a sexually harassing nature are also encouraged to report the matter to one of the school officials. In each case an administrator will: inform all parties of their rights; obtain all relevant information; interview any person who may have pertinent information; review any pertinent documents or records; ensure that disciplinary policies are followed; file a summary of the report; and follow up with the complainant within a reasonable period of time to ensure that there has been no retaliation for making the complaint and that no further acts of sexual harassment have occurred.

Every effort will be made to protect the privacy of the parties involved in any complaint. However, the school reserves the right to fully investigate every complaint, and to notify a student's parent/guardian and appropriate government officials as the circumstances warrant.

### **Admission Policy**

**XIII.** At Yuba City Charter School we believe academics is a major part of one's education and all students must complete the admission process:

1. Each student must have a genuine desire to attend Yuba City Charter School.
2. Each student must be in good standing behaviorally and academically (with a GPA or better) at previous school. 2.0
3. Each family is expected to be in harmony with and supportive of the School's policies and goals.
4. All families must complete an application packet.
5. All new students are to provide a copy of their most recent achievement test scores and report card. An entrance test may also be required for academic screening and placement purposes.
6. Each new family will meet in an interview with the Principal prior to beginning registration.

7. The privilege of re-enrollment will be by invitation only.

### Re-enrollment Policy

- XIV.** Students at YCCS must meet or exceed all requirements of enrollment as evidenced by,
1. **Genuine Desire to Attend YCCS**
    - a. **Attendance**—student maintains a 90% or better attendance record
    - b. **Attitude**—student consistently exhibits, in conversation and manner, a positive disposition concerning YCCS.
  2. **Student in “Good Standing”**
    - a. **Academically**—student maintains a “C” average or better. (Average determined by grades/required number of units completed.)
    - b. **Behaviorally**—student has exhibited appropriate behavior by maintaining an annual daily point average of 80 points or better and has not been suspended more than 8 days.
  3. **Family Commitment**
    - a. **Parent Volunteer Hours**—40 hours per year per family
    - b. **Homework/Forms**—family consistently returns all forms and oversees family homework responsibly.
  4. **Application**—turned in by due date.

### Grading Policy

- XV.** The school year is divided into two semesters. Each semester is divided into two grading periods of nine weeks. Grades issued at the end of the nine week sessions are progress reports. The first progress report is important since it reflects achievement and allows time for remediation. **Mandatory Parent-Teacher conferences will be scheduled following the end of the 1st Quarter.** Semester grades are recorded on students’ permanent records and determine whether credits are earned for the class.

Report cards will be available approximately two weeks after the end of each grading period. If you do not receive grades for your student, please contact the Office. This is **your** responsibility as a parent.

G.P.A. stands for Grade Point Average. This is determined by adding the number of points earned for each course and dividing the total points taken by the number of courses taken.

A=4    B=3  
C=2    D=1

### Miscellaneous

- XVI.** Any use of school phones must be approved by staff. All parent/student arrangements should be made before a student arrives to school. (i.e. going home with a friend, leaving early, and a ride home)

Information/Emergency cards will be updated each semester, please notify office if your

information has changed before that time.

Our discipline policy is based upon the belief that parental involvement in discouraging disruptive behavior is absolutely critical in an effective discipline process. We use the Point and Level System as part of our Discipline Policy. We believe that positive reinforcement and benefits will be a deterrent to unwanted behavior. The student will be placed on Level 1 to begin the year. The student's level is established by his/her success in the class as determined by his/her point level, and completed Community Service and the recommendation of the teacher. To advance a student must reach the minimum requirement of points.

The student's level is determined by their success in the classroom as well as the community service component. To advance a level the student must attain the number of points required for that level. In addition to the point and level system YCCS utilizes detentions, Saturday School and In-house/Out of school Suspensions to modify student behavior. Detentions are served between 3:15 and 3:45. They are given for low points on the daily point sheet. If students do not serve detention without prior authorization from the administration he/she will receive an additional detention.

- Three or more detentions in a quarter require the student to attend Saturday School.
- In-House Suspensions maybe used for violations of the Student's Standards of Conduct.
- Out of school Suspensions maybe used for serious violations of the Student's Standards of Conduct

### **Gender Equity**

- X. We as a school and a government funded program will not discriminate on the basis of gender, but will work to ensure equal rights and opportunities. Students and employees are not, on the basis of gender, excluded from participation in, denied the benefits of, or subjected to harassment or other forms of discrimination in any program or activity. Courses and other educational programs and activities are not provided separately on the basis of gender.

### **Notice of Nondiscriminatory Policy**

- XI. Yuba City Charter School does not discriminate on the basis of race, color, nationality or ethnic origin in administration or its educational policies, scholarships, athletics, and other school administered programs.

### **Sexual Harassment Policy**

- XII. This school is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment, including sexual harassment. This school is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion. Unwelcome sexual conduct of this type can include a wide range of verbal, visual, or physical conduct of a sexual nature. Among the types of conduct which would violate this policy are the following:

***Contact the school office by 10:00 a.m. for make-up work to be picked up after***

*school.*

- 1. **Excused Tardies** are; tardies resulting from circumstances beyond control of the student or parent.
- 2. **Unexcused Tardies** are; Oversleeping, alarm not going off, late car pool, chronic “car problems”, stuck behind slow traffic, etc.

All high school students must wear proper physical education attire; failure to do so is not excusable and will affect a student’s grade.

23

11

24

Fully Accredited by the  
Schools Commission of the Western Association of Schools and  
Colleges.

<i>Absence #</i>	<i>Consequence</i>
3	<b>Unexcused</b> — Truancy Warning Letter— <i>SARB Process Started</i> . First subsequent absence results in Parent/Principal meeting. Each subsequent absence must be verified by a Doctor’s signed note.
10	<b>Absences</b> —Excused/Unexcused- <i>Intervention—SARB Process Reported</i> . Conference with the Teacher, Principal, and Parent/Guardian Each subsequent absence must be verified by a Doctor’s signed note.
20	<b>Absences</b> — Dismissal from YCCS. Parent may request to be placed back on the school’s waiting list and student is eligible to return the following school year, as space is available.

A student, who is dismissed early, should have a written note from the parent/guardian so that the teacher and the office will have first-hand knowledge that the student is released into the proper custody. The student will be met at the office to be signed out by the parent, guardian or designee.

Clothing tags must remain in garments.

**DO NOT REMOVE!**

**Honor Roll Policy**

Academic excellence is our standard at Yuba City Charter School (YCCS). Staff, students, and parents support our students’ efforts to make Honor Roll. Honor Roll will be awarded to students meeting the requirements outlined below.

**Academic Balance:**

At least six (6) stars (4th-8th grade) or 5 stars (9th-12th grade) must be

completed in each academic subject per semester. *Note: Seniors on target for graduation are exempt from maintaining academic balance.*

**Enrichment:**

Physical Education, English Composition and SRA grades will be factored into final grade average.

**Electives:**

High School electives will be included in the Honor Roll averages.

**Averages:**

A qualifying total average of 90% or more is required for the “A” Honor Roll, or a total average of 80% is required for the “B” Honor Roll.

Honor Roll students will receive public recognition for their accomplishments, with each Honor Roll student receiving a certificate.

25

26

27

16

15

14

12

10

9

8

7

6

5

4

3

2

1

<b>Time Begin</b>	<b>End</b>	<b>Period</b>	<b>Activity</b>
8:10		First Bell	Students assemble
<b>8:15</b>	<b>8:25</b>	<b>School Begins</b>	Pledge, Roll
8:30	11:30	Class Time	Core Studies
11:30	12:25	Class Time	Core Studies
12:25	12:50	Lunch Time	Mandatory
12:55	3:00	Class Time	Electives/Study Hall
3:00	3:15	Homeroom	Wrap up
<b>3:15</b>		<b>Dismissal</b>	

**9th-12th Grade**  
**BELL SCHEDULE—FULL DAY**

<b>Time Begin</b>	<b>End</b>	<b>Period</b>	<b>Activity</b>
8:10		First Bell	Students assemble
<b>8:15</b>	<b>8:25</b>	<b>School Begins</b>	Pledge, Roll
8:30	11:30	Class Time	Seat work
11:30	12:05	Lunch	Grades 1-3
12:05	3:00	Class Time	Outdoor Activities/Seatwork
3:00	3:15	Homeroom	Wrap Up
<b>3:15</b>		<b>Dismissal</b>	
<b>Time Begin</b>	<b>End</b>	<b>Period</b>	<b>Activity</b>
8:10		First Bell	Students assemble
<b>8:15</b>	<b>8:25</b>	<b>School Begins</b>	Pledge, Roll
8:30	12:15	Class Time	CORE Studies
12:15	12:50	Lunch	Grades 4-8
12:55	3:00	Class Time	Seatwork, Small Group
3:00	3:15	Homeroom	Wrap Up
<b>3:15</b>		<b>Dismissal</b>	
<b>Time Begin</b>	<b>End</b>	<b>Period</b>	<b>Activity</b>
8:10		First Bell	Students assemble
<b>8:15</b>	<b>8:25</b>	<b>School Begins</b>	Pledge, Roll
8:30	12:15	Class Time	CORE Studies
12:15	12:30	Homeroom	Wrap Up
<b>12:15</b>		<b>Dismissal</b>	<b>1st-8th</b>

**Kindergarten—3rd Grade  
BELL SCHEDULE — FULL DAY**

**4th—8th  
BELL SCHEDULE—FULL DAY**

**Kndergarten—12th MINIMUM DAY SCHEDULE**

18  
19  
21  
22

## Important Days

**School Picnic** - August 21 3-5 p.m.

**Board Meetings** - Every 3rd Tuesday @ 7 pm

**1st Quarter Ends** - 10/23/09

**2nd Quarter Ends** - 1/15/2010

**1st Semester Ends** - 1/15/2010

**3rd Quarter Ends** - 3/26/2010

**2nd Semester Ends** - 6/04/2010

**High School Graduation** - June 4 @ 7 pm

**8th Grade Graduation** - June 4 @ 4 pm

**Parent Orientation**- (6:30-8:00 p.m.)

- August 19 & 25, 2009
- October 27, 2009
- January 26, 2010

**Workday/Saturday School**- (8:00-12:00 p.m.)

- July 11, 2009
- August 8, 2009
- September 12, 2009
- October 10, 2009
- November 14, 2009
- December 12, 2009
- January 9, 2010
- February 13, 2010
- March 13, 2010
- May 8, 2010
- June 12, 2010

Community Service is an important part of our school. It is also a crucial link between our students and the “Real World”. Thank you for partnering with your student to succeed in this area. In order to expedite the process and help those of you with question, we are sending this information. If you have any questions, please do not hesitate to call, 822-9667.

As your student leaves from school for community service they will sign out in the front office on the “Student Sign Out Sheet”. The “Reason” column of the sign out sheet must be completed *with the name of the student’s community service job*. If the student completed their community service obligation earlier in the week they must still indicate the name of the community service job.

**The following are guidelines for Community Service are:**

**4<sup>th</sup> - 12<sup>th</sup>** grade students are required to perform two hours of community service per week.

Community service hours are a requirement for gaining and maintaining levels.

**9<sup>th</sup> - 12<sup>th</sup>** grade students may be picked up from the parking lot after 12:15 on Friday.

Friday is the only day that students can be released for community service.

Community service is volunteer work and the student cannot receive payment for the work.

### **Community Service Suggestions:**

- Above and beyond at home.
- Help a neighbor.
- Help a relative.
- Help at a Rest Home, Local Church or Hospital.
- Help at a Pet Lifeline, Salvation Army or tutoring at Library.
- Donation drives.
- Work at your local teen center, or in a local volunteer program.
- Perform street trash patrol.
- Work at school in classrooms or work with custodian.

### **The following will not be considered as Community Service:**

- Classes for dance, karate, music, etc.
- Regular household chores.
- Regular Boy or Girl Scout meetings.
- Any paid position.
- Babysitting your brother(s) or sister(s).
- 

## **Independent Study**

### **Guidelines for Physical Education, Community Service and Work Experience**

#### **Physical Education**

A maximum of 5 credits (verified by parent's signature) will be allowed each semester until completion of physical education graduation requirements. Every 15 hours of verified physical exercise equals 1 credit.

**If a student chooses to earn elective credits for physical education classes, he/she must log the hours and be signed off by a coach or trainer (not a parent).** Students must follow the physical education guidelines if he/she plans to earn extra credits from physical exercise.

#### **Community Service**

**Independent Study** students may earn up to 2 community service credits per semester.

Make sure he/she follows the community service guidelines. Every 15 hours of verified community service equals 1 credit.

#### **Work Experience**

Up to 10 credits per semester may be earned for work experience if the student has taken the Business elective offered at YCCS. Work experience credits are earned by turning in employee work records. Every 15 hours of verified work equals 1 credit.

### **K-3 Boys**

**Shorts/Pants**– navy blue

**Shirts**– colors are white, pastel pink, powder blue, or navy.

- Collared with at least 2-3 buttons, short sleeve (polo type) shirt
- Knit turtleneck shirt
- Long or short sleeved oxford shirt
- Red/blue rugby stripe polo (**only available from Ibiley.com**)
- Plain white t-shirts and turtleneck shirts are the only permitted undershirt to be worn.

**Sweater/Vest**– V-neck or cardigan sweaters and pullover or zip-front sweatshirts are allowed, provided they are white, pastel pink, powder blue, or navy ***without logos or any writing.***

- Official uniform sweatshirts (**red/gray**) are the only other colors allowed.

**Socks**– must be solid white.

**Shoes**– can be open toed, but must have a strap around the heel. Shoes must be worn at all times on campus.

**Jackets & Coats**– that are worn to school may only be worn in the class when they are solid uniform colors (***white, pastel pink, powder blue, or navy***).

### **K-3 Girls**

**Skirts, skorts, Capri pants, walking shorts, pants, and jumpers**– navy blue, navy/red plaid

- Red/navy plaid comes only from French toast/ Dennis uniforms.
- Shorts, skorts, and jumpers must be no shorter than mid thigh. Skirts may not be shorter than 4” from floor when student kneels (**will be enforced**).

**Blouses/Shirts**– colors are white, pastel pink, powder blue, or navy.

- Collared blouses, zippered, collared knit polo
- Knit turtleneck shirt
- Long or short sleeved oxford shirt
- Red/blue rugby stripe polo (**only available from Ibiley.com**)
- Plain white t-shirts and turtleneck shirts are only permitted undershirt to be worn.

**Sweater/Vest**– V-neck or cardigan sweaters and pullover or zip-front sweatshirts are allowed, provided they are white, pastel pink, powder blue, or navy ***without logos or any writing.***

- Official uniform sweatshirts (**red/gray**) are the only other colors allowed.

**Socks**– must be solid white.

**Shoes**– can be open toed, but must have a strap around the heel. Shoes must be worn at all times on campus.

**Jackets & Coats**– that are worn to school may only be worn in the class when they are solid uniform colors (***white, pastel pink, powder blue, or navy***).

**Brownie/Scout Uniforms**:- Brownie and Scout Uniforms may be worn to school instead of school uniforms on the day when the Brownie and Scout troop meets.

### **4th-12th Boys**

**Pants/Shorts**– khaki

**Shirts**- colors are white, pastel pink, and powder blue.

- Red/navy rugby stripe polo (**only available from Ibiley.com**).

- Collared with at least 2-3 buttons, short sleeve (polo type) shirt
- Knit turtleneck shirt
- Long or short sleeved oxford shirt
- Plain white t-shirts and turtleneck shirts are only permitted undershirt to be worn.

#### **4th-12th Boys continued...**

**Sweater/Vest**– V-neck or cardigan sweaters and pullover or zip-front sweatshirts are allowed, provided they are white, pastel pink ,or powder blue ***without logos or any writing***.

- Official uniform sweatshirts (**red/gray**) are the **only** other colors allowed.

**Socks**– must be solid white.

**Shoes**– can be open toed, but must have a strap around the heel. Shoes must be worn at all times on campus.

**Jackets & Coats**– that are worn to school may only be worn in the class when they are solid uniform colors (***white, pastel pink or powder blue***).

#### **4th-12th Girls**

**Skirts, skorts, Capri pants, walking shorts, pants, and jumpers**– Khaki– (no low rise or hip hugger styles) navy/red plaid

- Red/navy plaid comes only from French toast/ Dennis uniforms.
- Shorts, skorts, and jumpers must be no shorter than mid thigh. Skirts may not be shorter than 4” from floor when student kneels (**will be enforced**).

**Blouses/Shirts**– colors are white, pastel pink or powder blue.

- Red/blue rugby stripe polo (**only available from Ibiley.com**)
- Collared blouses, zippered, collared knit polo
- Knit turtleneck shirt
- Long or short sleeved oxford shirt
- Plain white t-shirts and turtleneck shirts are only permitted undershirt to be worn.

**Sweater/Vest**– V-neck or cardigan sweaters and pullover or zip-front sweatshirts are allowed, provided they are white, pastel pink ,or powder blue ***without logos or any writing***.

- Official uniform sweatshirts (**red/gray**) are the **only** other colors allowed.

**Socks**– must be solid white.

**Shoes**– can be open toed, but must have a strap around the heel. Shoes must be worn at all times on campus.

**Jackets & Coats**– that are worn to school may only be worn in the class when they are solid uniform colors (***white, pastel pink or powder blue***).

#### **Accessories**

**All Accessories must be within uniform guidelines per grade level as listed:**

**Hair**– No bandanas of any color allowed.

**Belts**– Black, brown, white, and navy (without metal studs).

**Jewelry**– May not include spikes, bullets or any inappropriate symbols.

## June 4th

July 4  
 August 19  
 August 24  
 August 21  
 September 7  
 November 11  
 November 25-27  
 December 14– Jan 1  
 January 18  
 February 8  
 February 15  
 April 2-9  
 May 31  
 June 4  
 June 8

**Independence Day**  
**Staff First Day**  
**First Day of School**  
**School Picnic**  
**Labor Day**  
**Veterans' Day**  
**Thanksgiving Holiday**  
**Christmas Holiday**  
**MLK Day**  
**Lincoln's Birthday**  
**Presidents' Day**  
**Easter Holiday**  
**Memorial Day**  
**Last Day of School**  
**Last Staff Day**

### Minimum Days

August 24, 2009	October 26, 2009
November 24, 2009	December 11, 2009
January 19, 2010	March 29, 2010
June 3– 4, 2010	

Pastel Pink	Powder Blue	Navy	White
Rugby Navy/Red			
Pastel Pink	Powder Blue	White	Rugby Navy/Red